



# Main Street Fort Pierce

## Friday Fest Booth Application

### **Commercial Vendor**

Company Name \_\_\_\_\_ Dept of Revenue Sales Tax ID# \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Phone \_\_\_\_\_ Cell \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Which month(s) would you like a booth at Friday Fest? \_\_\_\_\_

What will be sold/displayed at the booth? \_\_\_\_\_

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### **Friday Fest Commercial Booth Rule & Regulations**

1. Commercial vendors are permitted to have a booth at Friday Fest for a \$175 fee payable to Main Street Fort Pierce. All checks should be mailed in with this application no later than 2 weeks before the event. Booth spaces at Friday Fest is very limited. Please send your application in early to reserve a space. This fee is nonrefundable in event of a cancellation. Credit will be given towards a future Friday Fest.
2. Commercial vendors are responsible for supplying their own table(s), chair(s) and/or tent(s). Each booth space is approximately 10' by 10'. Any setup exceeding 10' by 10' must be approved by the Main Street Fort Pierce (MSFP) office.
3. All Friday Fest Vendors must have their booth set up by 4:45pm. Set up begins at 3:00pm
4. MSFP will place organizations in their appropriate spots during setup. Contact persons need to report to Deputy Gene Sereg or MSFP staff to receive their booth assignment during setup.
5. Your organization is responsible for the set up and clean up of your booth area.
6. *All literature given out must be taken by individuals who visit your booth!!!* Please do not walk through the crowd handing out literature to individuals who do not visit your booth...it ends up on the ground and Main Street staff & volunteers are left to clean up the garbage. Any organization caught disbursing literature will be banned from future events.
7. This is an outdoor event, please come prepared for the weather in Florida. MSFP reserves the right to cancel any Friday Fest if necessary. The decision to cancel is usually made by 3:00 pm on the event day. If a Friday Fest is canceled the first week, Friday Fest will be postponed until the second Friday of that month. If Friday Fest is cancelled twice in one month, it is cancelled for the entire month. All contacts should include their cell phone numbers on this form in case of cancellation. All organizations will be notified by 3:30 pm if an event is cancelled. All approved applications will automatically have a booth space in the following week's or month's Friday Fest in the event of a cancellation.
8. MSFP reserves the right to sell sodas, water, beer, & wine. No organization may serve these beverages or food.
9. Friday Fest is a family orientated event. NO controversial items may be displayed or sold. If a vendor is caught promoting a controversial item, they will be banned from future events.
10. All vendors must abide by Florida Sales Tax rules. Information can be found on the website [www.myflorida.com](http://www.myflorida.com).

***Return applications to: Main Street Fort Pierce, 122 AE Backus Avenue, Fort Pierce, FL 34950  
or fax (772) 466-3917; Main Street office (772) 466-3880***

**My signature is my commitment to abide by all rules and regulations set forth in this application. I also accept full responsibility for the booth that I represent. Main Street Fort Pierce reserves the right to interpret the meaning of all rules.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_